

Agenda Item 3.0 Changes to ESS Rules of Operation - Budget
Presentors: Bob Shulstad and Jeff Jacobsen

Currently, ESS does not have a defined budget process to directly consider items that support ESS activities. The proposed Rules of Operation changes (green) would be put forward to ESS for a vote during fall 2016 at the ESS Annual Meeting.

ARTICLE VIII – ASSESSMENTS and BUDGETS

Move the following item below on page 5 lines 8-9 to this revised section with the addition of the Budgets section “The Chair of ESCOP may authorize the expenditure of assessed funds up to \$5000 with 2/3 approval of the ESCOP Executive Committee.”

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ARTICLE VIII – ASSESSMENTS AND BUDGETS

Assessments

Assessments that are invoiced through APLU shall be a single annual request and conducted in an orderly process in accordance with the following schedule:

- Referendum development shall be discussed at the Spring ESCOP meeting, or at the Summer ESCOP meeting.
- Written or electronic announcement of the intent to conduct a referendum shall be made to all Section members in August, once it is decided to proceed.
- Referendum voting shall be by written or electronic balloting conducted in September and/or October.
- Invoicing by APLU of member institutions shall be initiated in November, following the APLU annual meeting, if the referendum passes. A two-thirds (2/3) majority of those voting is required for adoption of an assessment referendum. All member institutions will be assessed, if the question passes.
- Assessment payments are due by June 30 of the next year.

Budgets

In August of each year, the ESCOP chair and chair-elect, with Executive Director’s assistance, will create an annual budget for the upcoming year. This budget will be presented to the ESS during the annual business meeting for approval by a simple majority of those voting. At each subsequent ESCOP meeting during the year, the Chair will provide budget updates as a regular component of the Interim Actions Agenda.

In the circumstance that expenditures for the specified purpose of the assessment(s) is met, any additional expenditure deemed to be important and beneficial to ESS may be considered by the ESCOP Executive Committee.

The Chair of ESCOP may authorize the expenditure of assessed funds up to \$5000 with a simple majority of the ESCOP Executive Committee. Expenditure of funds greater than \$5,000 requires the approval of ESS by a direct vote during the year or as a vote during the ESS budget approval process.